

Name _____ Date _____

Research Report

Ideas	YES	NO
Do I focus on one topic?		
Do I give factual information supported by research I gathered as notes?		

Organization	YES	NO
Does the report have an introduction that includes a topic sentence?		
Does the report have a body that includes ideas supported by facts?		
Does the report have a summarizing conclusion?		

Voice	YES	NO
Is my voice confident?		

Word Choice	YES	NO
Do I use formal language?		

Sentence Fluency	YES	NO
Do I use different kinds of sentences with different lengths?		

Conventions	YES	NO
Do I use correct grammar?		
Do I use correct spelling?		
Do I use correct punctuation and capitalization?		

Presentation	YES	NO
Is my research report neat?		
Are my margins and spacing consistent?		

Additional Items	YES	NO